

## ARCHITECTURAL MODIFICATION REQUEST

Unit Owner Name(s) \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### Instructions.

The purpose of this form is for the property owner to request any modification or alteration to the interior or exterior areas adjacent to the unit (walls, windows, doors, etc.). This may involve the replacement of any windows or sliding glass doors, the installation of hurricane shutters, the installation of exterior lighting, the installation, or the replacement of flooring, etc. This also applies to any major interior modifications (replacing any A/C unit, modifying kitchens, plumbing modifications, electrical work, etc.). All intended alteration(s) must be following the Association's requirements and/or specifications as governed the Association Documents, Board of Directors and the Association's Operations Manual, as well as working within City and State requirements. For the request to be considered for processing, the following information is required to be attached to this form at the time of submission:

- A legible copy of the contractor's valid license and current liability insurance is required.
- Written and legible specifications of the proposed modifications, including, and not limited to color, style, model, weight, etc. is required.
- A color photograph of a sample of the item that will be installed, if modification requested is for installation.

### Acknowledgement and Agreement.

1. I/We the homeowners(s) of the property mentioned above, hereby request that the Board of Directors approve the following modification or alteration to the unit:

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2. I/We, the homeowner(s), agree and understand that I/We am/are required to hire a licensed and insured contractor to perform the work described above.

3. I/We, the homeowner(s), agree and understand that I/We am/are responsible and accountable for all expenses caused by damages to exterior or interior walls, including plumbing, electrical and structural damages, which is caused in relation to the work being performed.

4. I/We the homeowner(s) am/are responsible for obtaining the necessary permit(s) from **City of Doral/Miami-Dade County/Florida State** in order to comply.

5. I/We, the homeowner(s), agree and understand that access to areas of construction is only permitted through my property.

6. I/We the homeowner(s), are responsible to dispose of all trash and construction debris from the Community areas.

7. I/We the homeowner(s) acknowledge that we are not to begin any work until these modifications have been approved.

8. I/We the homeowner(s), acknowledge that if the modification is not completed as approved, said approval can be revoked and the modifications will be required to be removed by the owner at the owner's expense.

9. I/We, the homeowner(s), agree and understand that if the modification is not approved or if I/We do not comply, I/We may be subject to court action by the Association and that I/We shall be responsible for all reasonable attorney's fees.

10. I/We the homeowner(s) acknowledge that all materials, equipment, and work associated with this request shall be confined to my property and/or any easements specifically provided for in the community documents.

Please submit this request to:  
Dimensions at Doral HOA, Inc.  
c/o Association Services of Florida  
10112 USA Today Way, Miramar, FL 33025  
Phone: 954-922-3514



11. I/We the homeowner(s) acknowledge that any funds expended by the Association to remove, repair or maintain the improvement, or to defend and claim, demand or suit shall be deemed to be an amount due by the unit owner(s) to the Association without offset and may be the basis for a lien against the unit and said lien may be foreclosed pursuant to the provisions of the Declaration of Association. Additionally, I/We acknowledge that any money expended by the Association to enforce this agreement for attorneys' fees and court cost shall be recoverable by the Association against the unit owner, whether or not a lawsuit is commenced to enforce this agreement.

12. I/We the homeowner(s), are responsible to pay for and repair all damage to the common areas, property of others and injury to other persons because of the installation. I/We agree to indemnify and hold harmless the Association for all claims, demands or lawsuits brought against the Association, arising out of the improvement.

13. I/We the homeowner(s), hereby affirm that the project requested herein will be completed efficiently and in a timely manner.

14. I/We the homeowner(s), hereby agree to abide by the decision of the Board of Directors.

Owner 1 Name: \_\_\_\_\_ Signature: \_\_\_\_\_ 

Owner 2 Name: \_\_\_\_\_ Signature: \_\_\_\_\_ 

**Board of Director's Disposition and Signature.**

Approved [ ] Disapproved [ ] Signature: \_\_\_\_\_ 

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